

# Business Administration

Course Number:	BD 382
Course Title:	<del>BBA/</del>
Credits:	3
Calendar Description:	Providing goods or services requires considerable management effort in selecting appropriate processes, determining inventor needs and procedures, sizing productive capacity, determining workforce levels, and assuring quality in the end product or service. This course investigates the decisions required by management and the quantitative and qualitative techniques applicable to the decision process. Emphasis is on forecasting, resource planning, lean systems, project management, process selection, layout, location, and planning.
Semester and Year:	<del>W024</del>
Prerequisite(s):	MATH 114, BUAD 128, 264, STAT 121 or 124
Corequisite(s):	No
Prerequisite to:	No
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	Elective – Diploma, Management option Required – BBA, Management option



MS OFFICE, EXCEL and Word (Available on Lab Computers)



Date	Topic	Textbook	
2024 Week of	Monda Januar 8th, First da of class Monda Februar 19 <sup>th</sup> , Statutor Holida (no classes) Februar 20 <sup>th</sup> thru 23 <sup>rd</sup> , Reading Week Frida March 29 <sup>th</sup> and Monda April 1 <sup>st</sup> , Statutor Holida (no classes)		
1	Jan 8	Orientation to Class Structure Introduction to Operations Management	Chapter 1
2	<del>Jan</del> 15	Competitiveness, Strategic Planning and Productivit	Chapter 2

