# **Business Administration**

Course Number: BUAD 289

Course Title: PURCHASING AND MATERIALS MANAGEMENT

Credits: 3

Calendar Description: An introduction to the development of basic purchasing skills for

commercial, government, industrial and institutional organizations. Quality assurance, standardization, sources of supply, negotiation, pricing practices, make or buy decisions and surplus materials and

inventory management will be covered.

Semester and Year:

# **Professors**

Name	Phone	Office	Email
David Cram	762-5445 #4339	Kelowna: C138	dcram@okanagan.bc.ca
	250-861-8965		

# **Course Schedule**

Class Date	Topic	Textbook
Week of:		

#### SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## STUDENT CONDUCT AND ACADEMIC HONESTY

## What is the Disruption of Instructional Activities?

examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study